

COMMISSIONERS APPROVAL

IMAN 

CHILCOTT 

FOSS 

STOLTZ 

KANENWISHER 

PLETTENBERG (Clerk & Recorder)

Members Present.....Commissioner J.R. Iman, Commissioner Suzy Foss,  
Commissioner Ron Stoltz and Commissioner Matt Kanenwisher

Date.....June 21, 2011

▶ Minutes: Glenda Wiles

▶ Commissioner Chilcott attended a MACo meeting in Helena for the day.

▶ The Board met at 8:47 a.m. for the following administrative matters:

- Safe Routes to School Non-Infrastructure Award: Glenda gave the background for the application to the Montana Department of Transportation prepared by PCI Engineer Mike Whelon. The original application was for two phases of construction for pathway and sidewalk construction on Middle Burnt Fork, Phillips and 3<sup>rd</sup> Street in the approximate amount of \$175,000. The Montana Department of Transportation only awarded \$7,870.00 for a Non-Infrastructure Contract which is for the purchase of Bicycles and Helmets. Glenda indicated she can do the quarterly reports, which she will need to learn, but she does not want to purchase and track the bikes as well as the safety program through Stevensville School District. She would like the School District to be responsible for that portion of the grant which she can monitor and include in the reports. The Board concurred. **Commissioner Kanenwisher made a motion to approve this contract contingent upon County Attorney review and approval. Commissioner Foss seconded the motion and all voted "aye".**
- Extension of Superintendent of School Contract: Clerk and Recorder Regina Plettenberg explained that the job solicitation process for this new position is not complete and she would like Ernie Jean's contract for this position to be extended for the month of July. **Commissioner Stoltz made a motion to extend the professional services contract to Ernie Jean (Action Management) for one month. Commissioner Foss seconded the motion and all voted "aye".**
- Award of Construction contract with J5 Construction for the Intoxilizer Addition: Glenda presented the standard AIA Contract for construction services as prepared by CTA Architects. The contract is being reviewed by the County Attorney at this time.

Glenda indicated after the contract is signed by both the county and J5 Contracting, J5 will then present the proper insurance and performance bonds which will be reviewed by CTA Architects, then a Notice to Proceed will be issued by the County. **Commissioner Kanenwisher made a motion to have the Chair sign the AIA Contract with J5 Construction in the amount of \$110,549.00 contingent upon County Attorney contract approval. Commissioner Stoltz seconded the motion and all voted "aye".**

- Glenda presented a claim by Eclipse Engineering Inc., in the amount of \$1,968.17 for services needed due to the fire at the Road Department. These claims are being tracked by staff in order to ensure the costs are monitored under the insurance reimbursement. **Commissioner Kanenwisher made a motion to pay this claim. Commissioner Foss seconded the motion and all voted "aye".**

► Juvenile Detention Director Cal Robinson met with the Board at 9:00 a.m. for a Juvenile Detention budget update. Also present at this meeting was Chief Financial Officer Klarryse Murphy.

► In other administrative matters the Board met at 9:25 a.m. for the following:

1. The Board met to approve the minutes of June 3-10<sup>th</sup>. It was noted those minutes have not been returned to the staff for correction.
2. Appointments to the Victor Park Board: The Board discussed applicants Katie Gerhardt, Roger DeHaan, Wesley Young, Michelle Buker and Kelvin Grover. Victor Park Board Chairman Jack Barber was also present for a discussion of the current board and what is necessary to have a good, cohesive park board. There are three board positions available with staggered terms.
  1. **Commissioner Kanenwisher made a motion to appoint Michelle Buker to a three year position. Commissioner Stoltz seconded the motion and all voted "aye". (4-0)**
  2. **Commissioner Stoltz made a motion to appoint Wesley Young to a three year position. Commissioner Kanenwisher seconded the motion for discussion purposes. That discussion included the fact that there appears to be stronger candidates who have participated in the community projects/park projects for a longer period of time, however the county is always soliciting new membership. Commissioner Stoltz voted "aye". Commissioner Foss "abstained". Commissioner Kanenwisher and Commissioner Kanenwisher voted "nay". Motion did not carry. (1-2-1)**
  3. **Commissioner Kanenwisher made a motion to appoint Katie Gerhardt to a one year position. Commissioner Iman seconded the motion and all voted "aye". (4-0)**
  4. **Commissioner Kanenwisher made a motion to appoint Roger DeHaan to 3 year position. Commissioner Stoltz seconded the motion for discussion. Discussion included Roger's previous involvement, engineering strengths and continuity in the project within Victor. Commissioner Stoltz "abstained". Commissioner Iman, Commissioner Kanenwisher and Commissioner Foss all voted "aye". (3-0-1)**

▶ The Board met with Human Resource Director Robert Jenni at 10:05 a.m. for an update. Also present at this update was Chief Financial Officer Klarryse Murphy and Public Health Nurse Judy Griffin.

▶ The Board met with Chief Financial Officer Klarryse Murphy at 10:30 a.m. for an update.

▶ The Board met with Treasurer Marie Keeton at 11:00 for an update.

▶ Minutes: Beth Perkins

▶ The Board met for the continuation of approval of contract for Emergency Substance Abuse for Detention at 1:30 p.m. Present were Sheriff Chris Hoffman, Trish Harrison, Skip Rosenthal, Kevin Stuart and Jim Mason.

Skip Rosenthal reviewed the previous contract with Western Montana Addiction Services for Emergency Substance Abuse. He discussed the level of service provided along with what is included in those services and that WMAS is a State approved and licensed provider. Discussion followed regarding intake, release and services.

Jim Mason, licensed addiction counselor, reviewed his background with WMAS and the proposal he presented to the Board. He can avoid a large training expense by meeting individually with the detention officers. Discussion followed regarding the ability to make referrals to MCDC and liability insurance.

Civil Counsel Karen Mahar suggested issuing an RFP for comparable services and cost.

**Commissioner Kanenwisher made a motion to create an RFP including a contract with a due date of June 24<sup>th</sup> and to be awarded on June 28<sup>th</sup>. Commissioner Stoltz seconded the motion and all voted "aye". (4-0)**

▶ The Board met for a working session for Subdivision Regulations Review for Road Design Standards and Subdivision for Lease and Rent (Guest Houses) at 2:30 p.m.