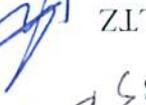


COMMISSIONERS APPROVAL
 IMAN 
 CHILCOTT 
 FOSS 
 STOLTZ 
 KANENWISHER 

Members Present.....Commissioner J.R. Iman, Commissioner Greg Chilcott, Commissioner Suzy Foss, Commissioner Ron Stoltz and Commissioner Matt Kanenwisher

Date.....October 4, 2011

► Minutes: Glenda Wiles

► Commissioner Kanenwisher attended a LIDAR selection committee meeting during the first portion of the morning.

► The Board met at 8:33 a.m. for various administrative matters as follows: (Present was Citizens, Maggie Wright, Lee Tickle, Bitterroot Star Publisher Michael Howell, Engineer John Horat, Environmental Health Director Lea Guthrie, Planning Administrator Terry Nelson, Planner Tristan Riddell, PHN Judy Griffin, Emergency Preparedness Coordinator Sara Seltzer)

- Minute Approval - Commissioner Chilcott made a motion to approve the minutes of September 12 – 16, 2011 as corrected. Commissioner Stoltz seconded the motion and all voted "aye". (5-0)
- Emergency Preparedness Task Order – PHN Judy Griffin was present to discuss this contract from the State of Montana. She noted while this year's funding levels remain the same, the state is splitting the amount into two contracts which is necessary to match the Public Health funding periods set by the federal grant. Commissioner Chilcott made a motion to have the Chair execute Task Order 12-07-6-11-042-0 which is the Emergency Preparedness & Training Task Order. Commissioner Foss seconded the motion and all voted "aye". (5-0)
- Agreement for County to take over review of Legacy Ranch Subdivision application – Tristan presented an agreement between the County of Ravalli and Sunnyside Orchards, LLC. This agreement comes due to the Lord's Litigation Settlement. Tristan stated the planning staff has the ability to make this review. This agreement was reviewed by the County and the Applicant's legal counsel. Commissioner Chilcott made a motion to execute this agreement for review of Legacy Ranch Subdivision. Commissioner Stoltz seconded the motion. Discussion: Use of the remaining \$28,258 totals a balance of \$13,400 which is being paid to the county for the review. All voted "aye". (5-0)

- WIC Amendment from State of Montana Department of Public Health and Human Services – This is a Contract Amendment # 12-07-5-21-031-0 for Breastfeeding education and counseling in the amount of \$6,000. This amendment has been reviewed and approved by WIC Coordinator Jackie Cenis. **Commissioner Kanenwisher made a motion to approve of this Contract Amendment. Commissioner Stoltz seconded the motion and all voted “aye”. (5-0)**
- Final Approval Pappas Subdivision – Engineer John Horat was present to support this final approval. Terry Nelson stated the only issue was the preliminary approval required the application to split the water rights. Until the actual lots are split and the deeds are recorded the water rights cannot be split. Terry anticipates this being done within 30 days. **Commissioner Chilcott made a motion to approve the final plat approval for Pappas Subdivision. Commissioner Foss seconded the motion and all voted “aye”. (5-0)**
- Services Agreement with MSU for Radon Project – Lea Guthrie presented this agreement. It is for educational purposes with revenue coming to the county in the amount of \$2,000. **Commissioner Chilcott made a motion to have the Chair execute this agreement with MSU Extension. Commissioner Kanenwisher seconded the motion and all voted “aye”. (5-0)**
- Approval of DEQ Junk Vehicle Invoice – Lea stated this is the final invoice to be billed to DEQ for the Junk Vehicle Program administered by the County in the amount of 55,848.00. **Commissioner Kanenwisher made a motion to submit this invoice to the State of Montana. Commissioner Stoltz seconded the motion and all voted “aye”. (5-0)**

► The Board met with Human Resource Director Robert Jenni at 10:05 a.m. for an update. Present at this meeting was Citizens Maggie Wright, Lee Tickle and Bitterroot Star Publisher Michael Howell. Numerous Employee Actions were presented for signature and discussion.

► At 10:20 a.m. Glenda presented the Board with some information and sought direction/approval on the following items:

- Calendaring for Extension Agents was requested for Thursday – it was agreed to have this calendared for the following week; Citizen Bill LaCroix’s concern over MCA and Commissioners compensation – it was agreed that Bill and Maggie Wright could attend a future budget meeting and or present their comments during a Tuesday or Thursday on matters not otherwise on the agenda; Tobacco Free for Grant Request – it was agreed to place this grant request on the calendar for next week; Complaint on Big Corral Road in regard to trees – it was agreed to discuss this later during the day when Road Supervisor David Ohnstad was present;
- MACo refund for Commissioner Kanenwisher’s registration – Commissioner Kanenwisher indicated he would reimburse the county for the registration expense since he did not attend the conference
- Approval of Pay Request #1 to Specialty Excavating for the Corvallis Eastside Highway CTEP Project in the amount of \$20,166.67 and 1% to State of Montana in the amount of \$203.70 – the Board concurred and Glenda will prepare the forms and prepaays
- Approval of seeking County Attorney Request for PHN on donation of vaccine to PHN Office – the Board concurred to send this request to Co. Attorney

- Approval of seeing County Attorney Request for PHN agreement for Family Nurse Practitioner – the Board concurred to send this request to Co. Attorney
- Approval of MOU between MDT and Stevensville School District for the Safe Routes to Schools Non Infrastructure Grant Award – Glenda noted while the county is the grant recipient of this \$7,780.00, the purchase is for bicycles that will go to the School District. MDT is purchasing all of the bicycles, which includes several other counties and their school districts, and rather than have an MOU with the County, MDT suggested the MOU go to the School District. The Board concurred.
- Damage to Qwest cable during street excavation on Duck Pond Way in the amount of \$661.75 – Claim form was received and placed in insurance file.
- Scheduled Daily Actions scanned in – Glenda asked if the Board wants to continue having their daily actions scanned into the computer file for easier review. The Board concurred.

► The Board met with Chief Financial Officer Klarryse Murphy at 10:45 a.m. for an update.

► The Board met at 1:30 p.m. with Road Supervisor David Ohnstad in regard to the following issues.

- Road Rehabilitation Contracts for the Road Department building repair due to the fire in January, 2011. David noted the bids were opened on September 6th for four different projects. After some review and consideration of the bids, as well as changes in three of the project scopes there was some additional work that was unforeseen work to be done for time and materials at cost. It was noted the insurance is only paying for the actual rehabilitation, anything outside of fire destruction would be the responsibility of the county at the time and materials cost. Commissioner Chilcott indicated for any changes outside the scope of work, change orders need to be done with the insurance company's approval. **Commissioner Chilcott made a motion to award the contracts as follows:**
 - 1) Purity Cleaning and Restoration in the amount of \$63,584.44 for restoration;
 - 2) DJ's Electric in the amount of \$16,610.00 for electrical work;
 - 3) J-5 Construction in the amount of \$50,000 for structural work;
 - 4) J-1 Heating & Air in the amount of \$17,927.00 for mechanical work**for rehabilitation at the road shop building with the scope of work approved by the Insurance Company. Commissioner Foss seconded the motion and all voted "aye". (5-0)**
- TSEP Financial Assistance – David presented a Resolution to apply to the Montana Department of Commerce for financial assistance from the Treasure State Endowment Program in order to update the Ravalli County bridge inventory and to complete the preliminary engineering reports for bridges and or culverts within the county. David noted the county's matching fund requirement is 50%, which will not be more than \$15,000. This match will be drawn from the capital improvement account. David also noted the Sweathouse Creek Bridge has been completed and the Black Lane Bridge was funded by the 2011 legislature. Discussion included the current inventory lists, funding for bridges, and options for other bridge projects. **Commissioner Kanenwisher made a motion to adopt Resolution No. 2729 for TSEP Financial Assistance. Commissioner Foss seconded the motion and all voted "aye" (5-0)**

- David also addressed a complaint filed with Environmental Health and the County Attorney's Office by a citizen in regard to the cottonwood trees on Big Corral Road. Commissioner Iman stated they have put together a review of the cottonwood trees that may be in the right of way and on private property that could pose a danger to vehicles/pedestrians on the roadway if they were to fall. He indicated this includes Golf Course, Tammany Lane, Big Corral and Kurtz Lane. The hope is that the county and private property owners work together in regard to the trees and allow the falling of trees onto private property instead of the county right of way. Basically the county is looking for 'buy in' on this project from land owners that are also impacted. He will set up a meeting during the fall with landowners, hopefully for winter work on the trees that are in the worst state.

► In matters not on the agenda, Ren Cleveland stated his concern about the lack of guard rails on certain sections of West River Road. As a previous bus driver and current passenger car driver, he feels it needs to be addressed particularly on the areas of fill section, because the drop is pretty significant.