

COMMISSIONERS APPROVAL

IMAN 
CHILCOTT 
FOSS
STOLTZ 
KANENWISHER 

Members Present.....Commissioner J.R. Iman, Commissioner Greg Chilcott, Commissioner Suzy Foss, Commissioner Ron Stoltz and Commissioner Matt Kanenwisher

Date.....January 3, 2012

► Minutes: Glenda Wiles

► The Board met at 8:30 a.m. for the following items. Present were Maggie Wright of RC Watchdogs and Citizen William Menager.

- Board re-organization Chair Position: **Commissioner Chilcott made a motion to appoint Commissioner Kanenwisher as Chairman for 2012. Commissioner Foss seconded the motion. Discussion: Commissioner Chilcott stated both he and Commissioner Iman will be busy this year since it is an election year and the board would be better served with someone who has more time to devote to this position. Commissioners Iman, Chilcott, Foss and Kanenwisher voted "aye". Commissioner Stoltz abstained. (4-0)**
- Board re-organization Vice Chair Position: **Commissioner Foss made a motion to nominate herself for Vice Chair. Commissioner Chilcott seconded the motion and all voted "aye". (5-0)**
- Mileage and Per diem: **Commissioner Iman made a motion to adopt the State mileage, meal per diem and lodging rates for calendar year 2012. Commissioner Foss seconded the motion and all voted "aye". (5-0)**
- Commission Board appointments: **Commissioner Chilcott made a motion to amend the Board appointments for calendar year 2012 (see attached). Commissioner Foss seconded the motion and all voted "aye". (5-0)**
- Commission meeting dates: It was noted that a Resolution is already in place for regular meetings on Tuesday/Thursday and Monday/Wednesday/Fridays as calendar appointment dates. (Resolution No. 1372). **Commissioner Chilcott made a motion to reaffirm the meeting dates and calendared meetings. Commissioner Iman seconded the motion and all voted "aye". (5-0)**
- County Office Hours: It was noted a resolution is already in place for the county business hours 9-5 p.m. **Commissioner Chilcott made a motion to reaffirm the office hours as 9:00 a.m. to 5:00 p.m. as open to public and 8:00 a.m. to 9:00 a.m. as employee and office preparation time for offices. Commissioner Foss seconded the motion and all voted "aye". (5-0)**

- Incarcerated credit rate, as required under MCA 46-18-403: **Commissioner Iman made a motion to continue this meeting until 1:30 p.m. because of the need to receive Sheriff comment. Commissioner Chilcott seconded the motion. All voted "aye". (5-0).**
- Minutes: **Commissioner Foss made a motion to have action minutes. Commissioner Stoltz seconded the motion.** Discussion was to take minutes by 'themes' rather than the attempt to capture a full discussion, and to include Commission findings and reasons for a decision/vote. The law allows minutes to be full or complete, a summary or by reference. **Commission Foss amended her motion to make the minutes a summary form. Commissioner Stoltz seconded the motion.** Discussion of MCA 27-5-2123(2) which states minutes are to be available within 21 days, and does that mean draft of final. It was agreed public hearings need more detail than summary minutes. It was noted draft minutes are available as soon as a meeting is complete so the MCA is satisfied. Chair Kanenwisher will work with Glenda in order to come up with the definition of summary minutes of which the Board will later review and confirm.

Public Comment: Maggie Wright addressed staff limitations and agreed summary minutes are appropriate, however the Web Ex should be up and running so citizens have video of a meeting. William Menager suggested public comment should be explicit as a 'for' or 'against' an issue.

All voted "aye". (5-0)

- Financial Reports - publication of county financial statement within 30 days of presentation to the Board: **Commissioner Chilcott made a motion that the publication of the financial statement be available within 30 days of its presentation to the Board under MCA 7-5-2123(2) Commissioner Iman seconded the motion and all voted "aye". (5-0)**
- Mileage and Per Diem travel rates for Commission Members: The Board concurred mileage and per diem will be compensated if they are official actions/directed by the Commission.
- Continuance of First Friday - meeting with Constituents: The Board concurred to leave this off of the calendar as Commissioners can make their meetings independently from the Board of Commissioners.

► In other business the Board met at 10:10 a.m. with Human Resource Director Robert Jenni for an update which included Employee Action Forms with signatures, a discussion of a change in grant location for administration purposes, and an update on health insurance. Present at this meeting was Maggie Wright of RC Watchdogs and Citizen William Menager.

► Establishing the Legal Holidays for 2012: **Commissioner Chilcott made a motion to approve the legal holidays as presented by MACo. Commissioner Foss seconded the motion and all voted "aye". (5-0)**

► The Board met at 11:00 a.m. for various administrative matters as follows. Present was Citizen William Menager and Museum Director Tamar Staley.

- Kris Komar of the Bitterroot Cultural Trust met with Board to discuss the grant award from the Cultural Trust Fund Grant #1611 through the Montana Arts Council which is a \$4,740.00 county grant to be used for the economic assessment of the arts in Ravalli County as well as travel assistance to a National Conference in Spokane for citizens who are members of non-profit organizations involved in the arts. The Bitterroot Cultural Trust is a non-profit organization consisting of Officers Kris Komar, Dave Schults and Vicki Bohlig. Tamar stated these conferences are extremely valuable for people like herself and others who are involved in historical and art issues in the county. **Commissioner Chilcott made a motion to accept the grant and act as fiscal agent. Commissioner Foss seconded the motion. Discussion: It was noted this grant is the continuation the grant from July 1, 2011 through June 30th, 2013. Commissioner Chilcott and Commissioner Foss then withdrew their motion and second. Commissioner Iman made a motion to continue this grant and to set a process and policy for advertisement of the scholarship program for others who might be interested. Commissioner Chilcott seconded the motion. Commissioner Stoltz voted "nay". Commissioner Chilcott, Commissioner Iman, Commissioner Foss and Kanenwisher voted "aye". (4-1)**
- Termination of Airport Lease #264 with Dan Gillespie - It was noted this has been recommended for approval by the Airport Board. **Commissioner Stoltz made a motion to approve this lease termination. Commissioner Iman seconded the motion and all voted "aye". (5-0)**
- Minutes November 7-18, 2011: **Commissioner Stoltz made a motion to approve the minutes of November 7-18, 2011. Commissioner Chilcott seconded and all voted "aye". (5-0)**
- Incident Report and Claim Forms: Glenda brought forth two report/claim forms from two citizens for rocks through windshields from a county truck.
- Credit Card for PHN Accountant: **Commissioner Chilcott made a motion to approve of a new credit card with a \$2,000 credit limit for Kerry McKillip in the Public Health Department. Commissioner Stoltz seconded the motion and all voted "aye". (5-0)**

► The Board met at 1:30 p.m. to continue their discussion of the incarceration credit rate at the Detention Facility. Present was Detention Lt. Scott Leete who noted the current rate is \$55.00 per day. Discussion included Chief Financial Officer Klarryse Murphy working with Administrative Assistant Trish Harrison in order to come up with the hard cost figures for incarceration. It was agreed that in order to set any new incarceration rate a public hearing must be held for a change in fee. **Commissioner Chilcott made a motion to adopt the current rate of \$55.00 per day noting that a public hearing will be held in order to address any need to change the rate based upon actual costs. Commissioner Foss seconded the motion and all voted "aye". (5-0)**

► At 2:00 p.m. the Board held a conference call with Tim Tackes who is an applicant for the Weed Board.

► Commissioner Iman attended a Human Resource Council meeting in Hamilton at 3:00 p.m.

Board for Commissioners (updated 1/3/12)**Type****Voting Status****J.R.**

Bargaining Unit for Detention	County	
Human Resource Council	County	Non-Voting
Park Board	County	Voting
Right to Farm and Ranch	County	Non-Voting
CAC/Highway 93/Bike Path		
Weed Board as Liaison	County	Non-Voting
Open Lands Board as Liaison	County	Non-Voting
MACO land use planning	MACo	
TAC (Transportation Advisory Committee)		Voting

Greg

Bargaining Unit for 9-1-1	County	
MRTMA Montana Regional Transportation Motorized Author	County	Voting - Vice Chair
JPA/JPIA (Joint Powers Authority)	MACo	Voting
RC&D - Resource Conservation & Development District		Voting
RCEDA - Ravalli County Economic Development Authority	County	Non-Voting
MACo Executive Board	MACo	Voting
Forest Service Resource Advisory Committee as Alternate	County	Voting

Suzy

Council on Aging	County	Voting
Trapper Creek	County	Voting
Western Montana Mental Health/CDC	County	Voting
Museum Board	County	Non-Voting
Rocky Mountain Liaison Group		Non-Voting
Forest Service Resource Advisory Committee		Voting
Bitterroot Community College		
TPCC (Missoula)		

Matt

Bargaining Unit for Sheriff's Office	County	
Board of Health	County	Voting - Chair
LEPC - Local Emergency Planning Committee	County	Voting
City Co. Planning	County	Voting
MACo Health and Human Services Committee		

Ron

Bargaining Unit for Road & Bridge Department	County	
Fair Commission	County	Non-Voting
Investment Committee	County	Voting
Airport as Liaison	County	Non-Voting
School Transportation Committee (Bus Routes)	County	Voting
Bitterroot Local Workforce	County	Voting
MACo Agricultural Committee		

Glenda

9-1-1 Advisory Committee	County	Voting
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Robert

JSEC	County	Non-Voting
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