COMMISSIONERS APPROVAL

FOSS

CHILCOTT

IMAN

STOLTZ

Members Present.....Commissioner Suzy Foss, Commissioner Greg Chilcott, Commissioner J.R. Iman and Commissioner Ron Stoltz

Date.....May 31, 2012

►Minutes: Glenda Wiles

►The Board met at 8:35 a.m. for administrative matters as follows. Commissioner Foss was not present for this meeting.

- Decision on new fire alarm at the Museum: Maintenance Supervisor Brian Jameson presented proposals from Fire Protection Security in the amount of $5,267.00 and Montana Security $10,244.00. Brian noted the Montana Security bid is a more elaborate system than Fire Protection Security. **Commissioner Stoltz made a motion to have Brian review the bids and make a recommendation for award on June 7th. Commissioner Iman seconded the motion and all voted "aye". (3-0)**
- Florence Park District Opening: John Cornish, President of Florence Park District requested the Commissioners appoint Jolene Bradt to the open 2-year term due to no one filing for the election. **Commissioner Iman made a motion to appoint Jolene Bradt to the remaining two-year term until the next election. Commissioner Stoltz seconded the motion and all voted "aye". (3-0)**
- **Commissioner Iman made a motion to approve the corrected minutes of March 14, 2012 through April 13, 2012 with the exception of March 15, 2012 minutes. Commissioner Stoltz seconded the motion and all voted "aye". (3-0)**
- Traffic Control Plans for upcoming Stevensville Streetscape CTEP Project - The Board reviewed Knife River and Poteet Construction Plans for the traffic control on Eastside Highway. **Commissioner Iman made a motion to accept these traffic plans as presented. Commissioner Stoltz seconded the motion and all voted "aye". (3-0)**

►The Board met at 1:00 p.m. for a public hearing on fee establishment for Environmental Health and Planning in regard to the application for additional structures for living unit/single property. This hearing utilized the Web Ex program for live web streaming. Present at this meeting was Planning Administrator Terry Nelson who presented the request for fee establishment. Terry stated his office will no longer have a waste water exception fee because they will be replacing that with an additional structure application due to the new subdivision regulations. This new fee will be $100. The previous fee for waste water exception was $200.00.

Commissioner Chilcott made a motion to approve this new fee. Commissioner Iman seconded the motion. Public Comment: John Horat asked if the fee of $100.00 was per application. Terry stated that is correct. Commissioner Iman asked if this fee is a reasonable fee for Planning's time and materials. Terry stated he believes that is reasonable because he anticipates 2-3 hours per application (check any previous applications, check on the legitimacy of the structure by possible site visit and any research that needs to be done in the Clerk & Recorders Office). Terry indicated they might spend more than 3 hours, but he will not know that until they handle some of the applications. Therefore $100.00 is a reasonable fee. John asked if structures without restrooms need to be checked. Terry stated all structures need to be checked, excluding agriculture, which is the result of an Attorney General's opinion. **All voted "aye" . (4-0).**

Environmental Health Director Lea Guthrie was now present and she discussed the necessity to review the additional structures. She is estimating approximately 2 hours of time to do the review for the additional structures based upon previous planners time spent on these reviews. **Commissioner Iman made a motion to approve of the $100.00 request for new fees on additional structures. Commissioner Chilcott seconded the motion.** Discussion: Commissioner Iman noted this new fee structure is based upon the change in the subdivision regulations, and asked if this is a reasonable fee. Lea indicated yes. **All voted "aye".(4-0)**

Commissioner Chilcott motion to have these fees effective June 4th at 8:00 a.m. to coincide with the new subdivision regulations. Commissioner Iman seconded the motion and all voted "aye" .(4-0)

Commissioner Iman made a motion to adopt Resolution No. 2873 which establishes the new fees for Planning and Environmental Health for additional structures. Commissioner Chilcott seconded the motion and all voted "aye". (4-0)

The public hearing was adjourned at 1:20 p.m.

►The Board met with Chief Financial Officer Klarryse Murphy at 1:30 to discuss the budget presentations. Commissioner Iman was not present for this meeting

►The Board met at 4:00 p.m. for the following administrative matters:

►Commissioner Stoltz made a motion to approve the construction of Hangar #24 for North Star Aviation. Commissioner Chilcott seconded the motion. The actual lease was approved last week. All voted "aye". (3-0)

►Commissioner Chilcott made a motion to approve the Cooperative Agreement with the Sheriff's Office and Bitterroot National Forest as well as Exhibit A for the Financial Plan of Cooperative Agreement between Sheriff's Office and Forest Service. Commissioner Stoltz seconded the motion and all voted "aye" (3-0)